

**DELEGATION ARRANGEMENTS FOR THE PLANNING POLICY COMMITTEE**  
proposed amendments shown with track changes**1. TERMS OF REFERENCE**

- A. To be responsible for influencing and controlling development, use of land and the administration of Community Infrastructure Levy funds, including:
- (i) Preparation, adoption and review of the statutory Development Plan, including Local Development Documents.
  - (ii) Administration of Building Control regulations.
  - (iii) Transport issues.
  - (iv) The determination of Community Infrastructure Levy (CIL) allocation criteria and applications for CIL funding.
  - (v) The setting of CIL budgets and the monitoring of CIL income, expenditure and disbursements to Parish Councils.
- B. Prepare and annually review a Committee Service Plan.
- C. Subject to the agreement of the Chief Executive and in consultation with Members in accordance with Standing Order 46 of Part B of the Constitution, to deal exclusively with any matter that also falls within the terms of reference of another Policy Committee / other Policy Committees and to resolve such matters unless reserved for determination by Full Council.

**2. TO RECOMMEND**

- (i) New policies or changes in policy within the remit of the Committee which would require resources beyond those allocated to the Committee.
- (ii) Financial programmes for overall revenue and capital expenditure as part of the annual budget preparation process.
- (iii) Publication of draft Local Plans under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012.
- (iv) Adoption of Development Plan Documents.
- (v) Changes to the Committee's Terms of Reference.
- (vi) Other matters under the Committee's jurisdiction which, by virtue of statutory provision, must be determined by full Council.

**3. TO RESOLVE**

- (i) New policies or changes in policy within the remit of the Committee which can be accommodated within the Committee's overall allocation of resources.

- (ii) Preparation and review of Local Development Documents, subject to the publication of draft Local Plans (under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012) having to be recommended to Full Council.
- (iii) Adoption of Neighbourhood Development Plans.
- (iv) Adoption of Supplementary Planning Documents.
- (v) Confirmation of Conservation Area designations.
- (vi) Responses to consultations from the government, other authorities, external agencies and other bodies, including transportation related consultations, where they would have a significant impact on the delivery of the Local Plan or on the District's environment.
- (vii) The seeking of ~~Deemed Planning Consents~~ *planning permission by, or on behalf of, the Council.*
- (viii) Approving Local Development Orders, Neighbourhood Development Orders and Community Right to Build Orders.
- (ix) Rents and charges for services, accommodation and land
- (x) Revisions to CIL allocation criteria.
- (xi) CIL allocations upon consideration of applications and associated representations.

#### **4. DELEGATION TO OFFICERS**

1. To the Chief Executive and other MT Members the power to implement Council/Committee policies and deal with the day-to-day management of services relevant to this Committee, including the discharge of all functions of the Council, except for those which are identified above as reserved for determination by the Council, Committee or Sub-Committee.
2. To the Chief Executive, the power to agree an application for a Neighbourhood Area to be designated (in cases where the Chief Executive is minded to refuse such an application, the matter will be referred to the Committee for determination).
3. To the Chief Executive (subject to the Chair of the Committee being advised of the actions concerned) the power to agree amendments to the Local Validation Requirements and associated documents; and to publish these on the Council's website.
4. The Officers named in 1. above have the power in turn to delegate to other officers of their choice, the power to deal on their behalf and in their name with any of the above functions. Such delegation shall be in writing and signed by the relevant MT Member and may contain such limitations or be subject to such conditions as that Officer shall decide.